

# Grounds and Maintenance Internship

Fern Hollow Nature Center

Summer 2019

## Position Description:

The nature center is looking for a college intern for the summer of 2019 for grounds and maintenance work. The primary role of this intern is to assist with the everyday maintenance and care of the facilities which includes the FHNC outdoor classroom & nature play area and native gardens under the direction of the education staff and gardener. Maintenance tasks may include trail maintenance, weeding, mulching, painting, signage, repair work, etc.

The intern may be asked to assist with summer camps and environmental education programming as needed. Interns may be asked to provide clerical and office assistance at various times. Interns may also be asked to participate in any number of specialty projects dealing with wildlife conservation, water quality analysis, etc... Fern Hollow will provide on-site training.

## Specifics:

- Intern will work approximately 150 hours from late-May through August 2019 (approx 12-13 weeks)
- Intern will receive a stipend of \$500.00 at conclusion of work period.
- Hours worked per week will depend on nature center programming schedule.
- Interns can use their hours towards acquisition of credit at any college or university as applicable.
- Interns will work directly with children ranging in age from 3 to 13 years old.

## Requirements:

- must be 18 years or older and possess a valid driver's license
- must be able to lift 40-50 lbs
- must be dependable, reliable and prompt
- must have a strong love for the outdoors, children and nature
- must maintain a clean and professional appearance at all times
- must be available to work some weekends and possibly weeknights
- must be willing to obtain the following clearances to work with children
  - Act 34 (Pennsylvania State Criminal History Record Child)
  - Act 151 (Abuse History Clearance)
  - FBI Fingerprint Clearance

## To Apply: **(Application materials must be received by March 15th 2019)**

Please send cover letter, resume and one letter of recommendation to:

Fern Hollow Nature Center  
c/o Summer College Intern Position  
PO Box 8 - Sewickley PA 15143

Application materials can also be emailed to: [susie@fhnc.org](mailto:susie@fhnc.org)