



## Summer 2023 Internships - Fern Hollow Nature Center

1901 Glen Mitchell Rd. Sewickley, PA 15143 [www.fhnc.org](http://www.fhnc.org)

### **Summer Garden & Natural Outdoor Classroom (NOC) Internship Position**

#### **Description (1 Opening):**

The main role of the Garden/NOC Intern will be to oversee the teaching garden, native gardens, outdoor natural classroom, & nature play area at FHNC. This includes the day to day maintenance & upkeep of each, as well as communicating with Fern Hollow staff about any significant issues or needs that may arise. Other related responsibilities include managing weekly Nature Play Dates & assisting the education department with programming related to the garden, primarily a weekly Garden Club. Ideal candidates must be comfortable with independently managing small groups of children. In many cases, interns will also be in charge of directing younger counselors & volunteers.

Other occasional duties could include assistance with other summer camps or environmental education programs, clerical or office assistance, as well as participation in a number of specialty projects dealing with wildlife conservation, water quality analysis, etc. Fern Hollow will provide on-site training.

**Begin:** Mid-to End-of May 2023

**End:** Mid-to End-of August 2023

**Hours & Pay:** Intern will work 230 hours (no more than 20 hours a week; approximately 12-13 weeks total) &, upon fulfillment of hours, will receive a stipend of \$2,300 at the conclusion of their work period. Intern is responsible for keeping an accurate record of hours worked.

Typical shifts will occur Mon thru Fri, between the hours of 8:30 am & 5:00 pm with the possibility of some weekend programming.

Fern Hollow can provide any necessary documentation to the intern's school or institution for acquisition of credit as applicable.

**Location:** Position will primarily be based out of Fern Hollow Nature Center at 1901 Glen Mitchell Rd. Sewickley, PA 15143. Intern must be willing to travel to other local parks or locations such as Ohio Township Community Park, Walker Park or Sewickley Heights Borough

Park on occasion as dictated by the needs of the programming. Intern is responsible for their own transportation to work sites.

**Requirements:**

- Must be at least 18 years old, with a High School diploma or GED, & currently enrolled in a post-secondary program.
- Must hold or be willing to obtain (paid for by FHNC) the following clearances before beginning work:
  - Act 34 (PA State Criminal History Record)
  - Act 151 (Child Abuse History Clearance)
  - FBI Fingerprint Clearance
- Must enjoy the outdoors, working with children, & nature
- Must have reliable transportation
- Primary consideration given to candidates pursuing degrees in natural sciences or education
- Previous leadership or counselor experience in summer camps, scouts, youth groups, etc. is a plus.

**TO APPLY: Please email a resume and cover letter to Cam at [cam@fhnc.org](mailto:cam@fhnc.org). In the email subject line please include what position you are applying for.**

**Deadline to apply is April 21, 2023.**